



Occupational and Business Licensing
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DEALER, DISTRIBUTOR, LESSOR, MANUFACTURER AND REBUILDER INFORMATION SHEET

"Dealer" and "vehicle dealer" defined.

1. "Dealer" or "vehicle dealer" means any person who:

- (a) For compensation, money or other thing of value sells, exchanges, buys, offers or displays for sale, negotiates or attempts to negotiate a sale or exchange of an interest in a vehicle subject to registration under this chapter or induces or attempts to induce any person to buy or exchange an interest in a vehicle;
- (b) Receives or expects to receive a commission, money, brokerage fee, profit or any other thing of value from the seller or purchaser of a vehicle; or
- (c) Is engaged wholly or in part in the business of selling vehicles or buying or taking in trade vehicles for the purpose of resale, selling or offering for sale or consignment to be sold or otherwise dealing in vehicles, whether or not he owns the vehicles. NRS 482.020

"Distributor" defined. "Distributor" means a person, other than a manufacturer, who is engaged in the business of selling new motor vehicles to dealers. NRS 482.028

"Lease," "long-term lessee," "long-term lessor," "short-term lessee" and "short-term lessor" defined. For the purposes of regulation under this chapter and of imposing tort liability under NRS 41.440, and for no other purpose:

- 1. "Long-term lessor" means a person who has leased a vehicle to another person for a fixed period of more than 31 days.
- 2. "Short-term lessor" means a person who has leased a vehicle to another person for a period of 31 days or less, or by the day, or by the trip. NRS 482.053

"Manufacturer" defined. "Manufacturer" means every person engaged in the business of manufacturing motor vehicles, trailers or semitrailers. NRS 482.060

"Rebuilder" defined.

- 1. "Rebuilder" means a person engaged in the business of reconstructing motor vehicles by the alteration, addition or substitution of substantial or essential parts.
- 2. Nothing in this section shall be construed to require any licensed new or used vehicle dealer to secure a license as a rebuilder in conjunction with rebuilding in his own facilities. NRS 482.097

LICENSING REQUIREMENTS

1. Application for Business License. Application must be completed in full and signed by a principal of the business.
2. Personal History Questionnaire completed by each principal or corporate officer being listed on the license application.
3. Authorization for Release of Information form signed by each principal or corporate officer. Release must be notarized or signature witnessed by an authorized DMV representative. (This is not a requirement for Dealers only.)
4. Two full sets of fingerprints on cards supplied by the Department on each principal or corporate officer. Applicants must be fingerprinted by an authorized DMV representative or law enforcement agency. (Some agencies may charge for fingerprinting. Check with your local agency.)
5. Child Support Information Form completed and signed by each principal.
6. Licensee Acknowledgement form. (DS308)
7. A surety bond or deposit in lieu of bond in the amount of \$50,000. Motorcycle, tent, horse or utility trailer dealers require a \$5,000 bond.
8. Insurance CERTIFICATE showing automobile liability coverage. See insurance information sheet.
9. Non-refundable license application fee of \$125 and fingerprint processing fees of \$45.00 for each principal listed on the application. (Processing fees are charges accrued by running prints through Nevada Criminal Repository and FBI for background checks).
10. City or County business license.
11. Fictitious Firm Name Filing.
12. Copy of Certificate of Incorporation and Corporate filing, with names of the officers, filed with the State of Nevada, Secretary of State's Office, if applicable.
13. An established place of business within the state with a permanent enclosed building large enough to accommodate an office - sufficient space to display one (1) or more vehicles.
14. A permanently affixed display sign with the name of the business in lettering eight inches high, formed by lines that are at least one inch wide. Sign must be clearly legible from the center of the nearest street or roadway.
15. Two color photographs that clearly show the exterior of the business to include the display sign.
16. **New Vehicle Dealers:** Franchise letters from manufacturers or distributors, licensed by the Department, authorizing sale of designated vehicles.
17. **Manufacturers:** Fax confirmation or confirming letter from SAE Strategic Alliance notifying the applicant of their World Manufacture Identifier (WMI) assignment. Contact SAE at www.sae.org or douds@sae.org or 724 772-8511.

Note: Out of state manufacturers are not required to maintain a surety bond or place of business in this state.